



FROM THE VP OF HUMAN RESOURCES  
**MELANIE ANDERSON**



Technical Solutions colleagues:

I am following up on [HII's earlier message](#) regarding coronavirus disease 19 (COVID-19) to share some more detail about what is happening at our division.

We have mobilized a cross-functional team to track developments across Technical Solutions as well as updates to guidance provided, amongst others, by the Centers for Disease Control and Prevention, the World Health Organization and the State Department.

HII and Technical Solutions will communicate specific guidance as necessary. Since we work and travel all over the United States and around the world, it is important to note that certain guidance may be specific to a program or work site. Otherwise, I encourage you to visit the [CDC](#) website and especially the [Prevention & Treatment](#) page for the most current and definitive information about COVID-19.

Additionally, we have established a "[Coronavirus Resource Portal](#)" intranet link where answers to frequently asked questions are posted. This will also be the source for the latest information about how Technical Solutions is responding to the potential emergence of the virus. As the situation evolves, we will provide updates on the site.

Our priority—not just now, but always—is the safety and well-being of employees. If you are directly affected by COVID-19 or if you have concerns specific to your job or work site, please discuss them with your supervisor or a representative from human resources.

Melanie